

**CONTROLLER** 

Turning Point for God is the radio and television ministry of Dr. David Jeremiah, senior pastor of Shadow Mountain Community Church. It is an international ministry with a vision to reach every language group in the world with the Gospel and the teachings of God's Word. From a modest beginning over thirty-seven years ago, Turning Point is now accessible by 2.5 billion people worldwide every day through radio, television, and the Internet.

The following reflects management's definition of essential functions for this position, although this list is not all-inclusive to what tasks may be assigned. Turning Point reserves the right to modify job duties or job descriptions at any time.

## **Position Summary:**

The Controller oversees the timely and accurate reporting of all financial data and provides financial reports for the organization as well as regulatory and rating agencies. Directs and controls the cost accounting, general accounting and budgeting functions. Responsible for the development, analysis and interpretation of statistical and accounting information to evaluate profitability, capital expenditures and performance against budget. This position reports directly to the CFO.

## **Essential Functions:**

- Oversee all general ledger accounting and journal entries, and the reconciliation of all general ledger accounts
- Oversees monthly financial statement preparation
- Ensure all accounting policies and procedures are in line with relevant GAAP standards and regulatory requirements
- Budget planning and variance analysis
- Managing tax and finance partners (insurance and tax auditors etc.)
- Responsible for the training and supervision of accounting staff
- Oversee and manage year end audit with CPA firm
- Coordinate and collaborate with international entities
- Responsible for payments to foreign vendors.
- Perform periodic testing of internal controls
- Perform high level financial analysis of select financial transactions and departmental expenses
- Manage Sales and Use reporting
- Manage merchant account providers
- Performs other duties as required by the CFO

## **Qualifications:**

- 5 years of Public Accounting experience
- 5 years' experience in an accounting supervisory position
- Bachelor's degree in accounting, CPA preferred
- Advanced Excel knowledge
- Strong knowledge of financial reporting and compliance requirements
- Ability to work independently

- Strong communication skills, both written and verbal
- Strong supervisory skills and experience
- Non-profit accounting, a plus
- Extensive knowledge and working experience with Microsoft Dynamics Nav, a plus

## Other Requirements:

- Position is at Turning Point International Headquarters in Lakeside, CA
- Must be a like-minded believer and share our passion to deliver the unchanging Word of God to an ever-changing world.