

### **Network Services Manager**

Turning Point for God is an international ministry with a vision to reach every language group in the world with the gospel and the teachings of God's Word. From its modest beginning over thirty five years ago, Turning Point is now accessible by 2.5 billion people worldwide every day through radio, television, and the internet.

## **Position Summary:**

The Network Services Manager will manage all activities related to the planning, staffing, implementation, and maintenance of all WAN, LAN, server, telephony, and Internet/Intranet resources as leader of the Systems Technologies sub-team of Information Services

# Essential Functions:

- Oversee all activities related to network and workstation systems. This includes developing and maintaining project priorities, developing and maintaining network and workstation standards, project planning, assignment of projects to Systems Technologies personnel, and monitoring progress-to-plan of these efforts.
- Design, propose, implement, and maintain assigned network, server, and cloud topologies to meet user community's voice/data network needs including web server farms, bridges, routers, data storage, operating systems, firmware, etc.
- Design, implement, and maintain assigned Internet/Intranet related resources includes security, DNS services, web site, troubleshooting support for ISP equipment, Email & Web filtering administration, etc.
- Oversee the functioning of the telecommunications-related voice/data systems—including physical cable plant, phone switch, voice mail, etc. Supervise other I/S staff in their assigned telecommunications responsibilities.
- Supervise other Systems Technologies staff in the performance of their day-to-day tasks. Assign projects as needed. Monitor performance.
- Ensure an effective disaster recovery plan is in place for all network equipment.
- Stay abreast of pertinent technological advances in systems management
- Train and mentor other Systems Technologies staff in hardware, servers, networks, etc.
- Oversees all aspects of all network, workstation, server, and voice/data systems.
- Must be able to effectively manage sub-team staff that have high levels of technical expertise and experience in Systems Administration
- Coordinates and mentors (as needed) the activities of Systems Administration and Hardware Support personnel
- Expected to lead the sub-team in a highly collaborative manner with an emphasis on 'people over process'
- Frequent communication with computer management professionals in other organizations and/or network-related vendors, consultants.
- Subjects will invariable be of an extremely complex or technical nature–especially when troubleshooting network/server downtime events.
- Frequent communication with Director of Information Services to ensure Network Services activities align with overall ministry and Information Services vision, mission, and objectives.
- Manage master schedule, vacation, and time off schedule
- Lead regular team meetings

## Additional Functions:

- Provides problem resolution for desktop hardware as needed
- May assist in managing other Information Services sub-teams as assigned by the Director of Information Services
- On call in the event of major network / server / internet outages
- Deployment of new technologies and services will often be implemented on nights / weekends

#### Requirements:

- Bachelor's degree in Computer Science, Computer Engineering or equivalent experience
- 3 years of systems administration / help desk leadership experience
- Demonstrated skills in project management, business administration, planning, and leadership of personnel
- 5 years' experience in WAN, LAN, and Internet related technologies
- Extensive knowledge of Microsoft server-based operating systems, remote access methods, software deployment, etc.
- Knowledge of Macintosh server software / hardware
- Extensive knowledge of networking hardware (bridges, servers, routers, switches, etc.)
- Experience in cloud-based security, equipment, and software
- Experienced in SAN configuration and management
- Familiarity with general principles of systems analysis and database administration
- Must be able to communicate Network Services projects to ministry executives in a manner where the executives can understand project goals, specifications, timelines, budget, etc.

#### Other:

- Position is an exempt full-time position based in our international headquarters in Lakeside, CA
- Salary commensurate with experience
- Extremely competitive employee health and retirement benefit program
- Must be a like-minded believer and share our passion to deliver the unchanging Word of God to an ever-changing world